Overview

Theme: Redbirds Rising
Contest Date: October 5, 2018
Contest Begins: Approximately 8:15 am
Schedule: Each area will be judged within a 10 minute time-frame.
Deadline to Register: Monday, October 1, 2018
Contact: Juliana Nelson, Alumni Engagement 438-2495
Entries: We accept 30 entries for the contest.
Winners Announced: At the Faculty/Staff Luncheon, Thursday, October 11, 2018

How can you participate in the decorating contest?
You must submit an application to participate. Applications can be completed online and are available at https://homecoming.illinoisstate.edu/events/campus-decorating/

When should you decorate?
Decorations must be complete for judging by 8 a.m. on Friday, October 5th. Contact will be made with entrants by Wednesday, October 3rd. regarding the schedule for judging.

Campus Decorating Categories:

- Best newcomer to the contest
- Most original use of the Homecoming theme
- Most humorous
- Best use of Reggie
- Honorable Mention

What can your organization win?
First and second place prizes will be awarded traveling trophies and $50 or $25 respectively to two types of entries:

- Building/multi-office entries
  (More than one office combined)
- Single office/individual workspace entries.
- All participants, whether entering just for fun or competition, will be recognized on Homecoming.IllinoisState.edu.

Campus Decorating Planning/Requirements

I. General
- All departments/groups must submit a completed application
- No hazardous materials, flammable materials or use of actual fire is permitted.
  - All materials must be flame retardant, fire resistant or non-combustible.
• Fire resistant/flame retardant materials can be purchased at Hobby Lobby. Rolls of Crepe paper is $1.59 per roll at Hobby Lobby. ([Hobby Lobby Crepe paper online](Hobby Lobby Crepe paper online))
  • Additional items that can be used for decorating: (all flame retardant)
    Vinyl Floral Sheeting
    Vinyl Fringe
    Vinyl Festoon
    Foam board Letters/Numbers/Shapes
    Metallic Floral Sheeting
    Metallic Fringe
    Metallic Festoon
    Metallic Glitter
    Mylar Film
    Deco-puffs
    Paper Mache
    Crepe Paper

• Natural vegetation such as live trees, wreaths and hay bales should not be used.
• Decorations can be hung from the ceiling by using tape on frames of the tiles. Please do not lift ceiling tiles to hang decorations.
• Decorations should not be attached to any obstruct cameras, fire extinguishers, fire alarms, light fixtures, near safety equipment or near any heat sources.
• Decorations should not be placed over office/room numbers
• Decorations should not obstruct any doorways, this includes the use of extension cords through doorway entrances. Extension cords must be placed away from walking areas to avoid tripping hazards.
• Please don’t utilize any light sets that have frayed, worn, or in any other conditional that may potentially create a shock hazard. These lights cannot be hung near draperies, paper or combustible materials.
• Use of candles and open flames are prohibited.

Below are options of items that can be purchased and the current pricing for the pieces, provided to us by Health and Safety.
<table>
<thead>
<tr>
<th>Flammable</th>
<th>Flame-resistant</th>
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| **Streamers** | **Product Name**
150’ streamer | Party streamers |
| Walmart | $1.48 | Hobby Lobby | $1.59 |
| **Tissue Paper** | **Product Name**
Assorted color tissue paper sheets, 10 sheets/ | tissue paper Assorted Color, Pack of 300 |
| Walmart | $27.30 | School Specialty | $5.09 |
| **Sheer Fabric:** | **Product Name**
Misty Sheer White Ribbon | Sheer fabric |
| Party City | $4 | Fabric whole sale | $3.79/yd |
| **Metallic Fringe/ sheeting:** | **Product Name**
Metallic fringe (1 pc.) | Metallic fringe 6 pc. |
| Oriental Trading | $6.00 | Bulk party supplies | $30.59 |
| Metallic Floral Sheeting-1 Yard | Metallic Fringe Drape (Red/Silver/Blue) |
| paradefloatsuppliesnow.com | $15.99 | Partycheap.com | $12.25 |
| Metallic Floral Sheeting 15’ x 3’ | 3-PLY FLAME RESISTANT METALLIC FRINGE DRAPE (6CT) |
| Party City | $39.99 | bulkpartysupplies.com | $40.50 |
| VINYL FLORAL SHEETING | shindigz.com | $29.99 |
| **Pomps:** | **Product Name**
RED FLOAT TISSUE FRINGE | POMP TISSUE SQUARE PASTE |
| Stumpsparty.com | $6.49 | stumpsparty.com | $4.99 |
| **Other:** | **Product Name**
Indoor/Outdoor Pennant Banner, 10-Inch by 1 | Gold Star Flame Resistant Luminaria Bags (Set of 12) |
| amazon | $7.63 | Home depot | $9.95 |
| Gossamer, 25 yds. | $24.99 |
| spiritline.com | |
| Extra Long Blue Plastic Tablecloth Roll | Parade Float Polyvinyl 12’ x 100’ |
| Orienta Trading | $29.00 | paradefloatsuppliesnow.com | $82.99 |
| **Other** | **Product Name**
Flame-Shield Aerosol Fire Retardant Spray | Walmart |
| | $17.93 |